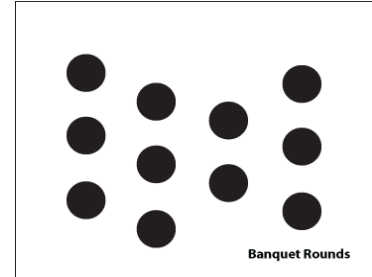
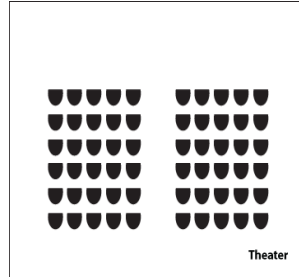
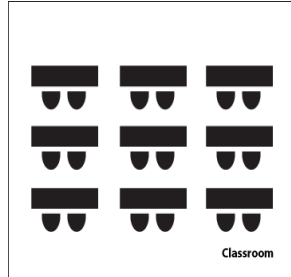
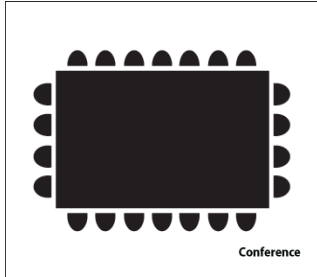


# Events and Conference Services Standard Room Setups (Internal Clients)

Events and Conference Services (ECS) uses standard set ups in many of it's spaces. Below are the spaces that will be set in a standard set-up. If rooms are requested in non-standard set ups, additional charges may apply, and work is not guaranteed. Use the diagrams below to assist in determining the proper location for your event. If you have any questions, contact ECS at 410-951-3571 or email [eventservices@coppin.edu](mailto:eventservices@coppin.edu).



**Talon Center Room 214**

*Standard Setup:* Conference      *Capacity:* 25



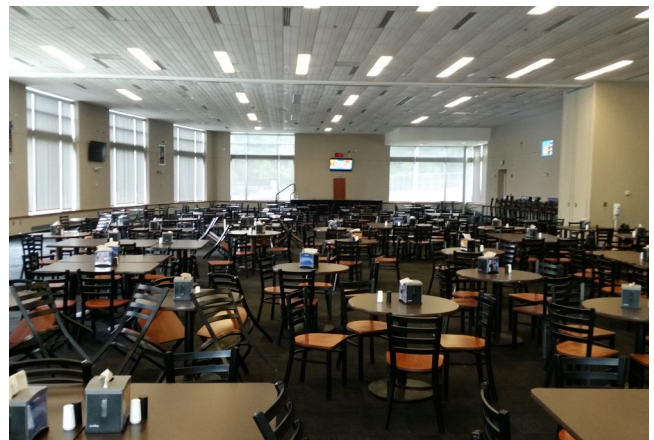
**Talon Center Room 210**

*Standard Setup:* Classroom      *Capacity:* 40



**Talon Center Cafe**

*Standard Setup:* Banquet Squares      *Capacity:* 75



**Talon Center Dining Hall**

*Standard Setup:* Banquet Squares      *Capacity:* 400



**Talon Center Room 218 A**

*Standard Setup: Banquet      Capacity: 56*



**Talon Center Room 218 B**

*Standard Setup: Conference      Capacity: 25*



**Talon Center Atrium**

*Standard Set Up: Theatre      Capacity: 150*



**James Weldon Johnson Auditorium**

*Standard Setup: Theatre Capacity: 950*



**Tawes Ballroom**

*Standard Setup: Banquet      Capacity: 200*



**Events and Conference Services**

**Talon Center, Room 202**

**[www.uniquevenues.com/coppin](http://www.uniquevenues.com/coppin)**

**410.951.3571**

**[eventservices@coppin.edu](mailto:eventservices@coppin.edu)**